

Body Positive Cheshire & North Wales

Job Description

Community Development Worker - Sexual Health

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| Job Title: | Community Development Worker |
| Salary: | £25,654 per annum |
| Hours: | Full time 37 hours per week |
| Base: | Crewe Office with travel across Cheshire |
| Responsible to: | Service Manager |
| Accountable to: | Board of Trustees |

Job Purpose

The post holder will be responsible for enabling and encouraging people to increase control over of their sexual health with the aim of increasing the health education of individuals allowing them to make healthy sex and relationship choices.

The post holder will work within the local community to promote engagement in sexual health issues and to promote healthy relationships and diversity.

Primary Duties and Responsibilities

1. Facilitate sex and relationship support services to students in further and higher education settings across Cheshire.
2. To support people in the community around issues of sexuality and gender identity and to promote well-being and resilience.
3. To engage in delivery of outreach sessions in education venues; community venues and others identified as meeting the needs of key target groups.
4. Devise and deliver training, workshops and information sessions to a range of audiences including: children, young people, students, professionals, target groups and volunteers.
5. One-to-one support for clients by both telephone and face-to-face contact.
6. Assess the needs of service users and develop effective support plans to meet the identified needs.
7. Keep accurate and timely records of services provided through the designated methods of monitoring and evaluation.
8. Be responsible for the caseload management of service users.

9. Manage resources in outreach locations ensuring it is current and stock is maintained at an appropriate level.
10. Liaise with other agencies that provide services, which complement those of Body Positive to the benefit of the service users.
11. Plan and participate in promotional events and activities to further the aims and objectives of Body Positive.
12. Market and promote services and events and develop mechanisms for regular communication with the wider community and potential service users.
13. Access regular training and development opportunities to maintain up-to-date knowledge and skills.
14. Research current trends and information to enable accurate and relevant support for service users.
15. Contribute to the newsletters, website and other identified multi-media literature.
16. To actively participate in all team meetings, supervisions and appraisals.
17. To act in a professional manner at all times and to adhere to all Body Positive's policies and procedures.
18. Actively promote equality and diversity across all service delivery.
19. Deputise for senior staff members as required.
20. Any other duties that may be required and agreed that are beneficial to the organisation and commensurate with the level of this position.

| ESSENTIAL FOR THE POST | Essential | Desirable |
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| Qualifications | | |
| Level 3 qualification in relevant subject or significant experience in related field | x | |
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| Professional Qualifications | | |
| Evidence of CPD in relevant fields | x | |
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| Knowledge / Skills / Aptitude | | |
| An understanding of sexual health including HIV | | X |
| An awareness of the issues effecting LGBT+ people and other sexual minorities | | X |
| Good knowledge of the local area | | X |
| Good written and oral communication skills | X | |
| Ability to prioritise workload | X | |
| Able to maintain good working relationship with partner organisations | X | |
| Ability to maintain timely and accurate records via appropriate IT systems | X | |
| Able to use MS Office (or equivalent) packages to a good standard | X | |
| Demonstrate an understanding of personal and professional boundaries | X | |
| Basic counselling skills | | X |
| Familiarity with the legislation around safeguarding and POVA | X | |

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| Experience | | |
| Supporting vulnerable people through advocacy or direct client support work | X | |
| Delivering training to a range of audiences | | X |
| Working in the third or charity sector | | X |
| Keeping accurate and confidential records | X | |
| Working in a multi-agency setting | x | |
| Personal Qualities | | |
| Enthusiastic and committed to the aims of Body Positive | X | |
| Non judgemental approach | X | |
| Ability to relate to people from a wide variety of different backgrounds | X | |
| Flexible and able to take on new challenges | X | |
| Able and willing to travel across Cheshire | X | |
| Able to use own initiative | X | |
| Willing to work occasional evening and weekends | X | |
| Discrete and able to maintain high levels of confidentiality | x | |